



## COOPERATIVE EDUCATION PROGRAM SPRING 2024

### Co-op Courses

All Engineering	ECO 3001: Engineering Co-op Practicum I ECO 3101: Engineering Co-op Practicum II ECO 4001: Engineering Co-op Practicum III
Engineering Technology	TCO 3001: Engineering Tech Co-op Practicum I TCO 3101: Engineering Tech Co-op Practicum II TCO 4001: Engineering Tech Co-op Practicum III
Math/Science	MCS 3001: Math/Computer Science Co-op Practicum I MCS 3101: Math/Computer Science Co-op Practicum II MCS 4001: Math/Computer Science Co-op Practicum III

### University Co-op Contact Information

Office of Career Services

(248) 204-3140  
[ltuocs@ltu.edu](mailto:ltuocs@ltu.edu)

Associate Dean for Undergraduate Programs and  
Associate Professor  
**Selin Arslan**  
(248) 204-2500  
[sarslan@ltu.edu](mailto:sarslan@ltu.edu)

### Faculty Instructors

**Dr. Lisa Anneberg** ([lanneberg@ltu.edu](mailto:lanneberg@ltu.edu))  
Electrical Engineering, Computer Engineering,  
Electrical/Computer Engineering

**Professor Jerry Cuper** ([jcuper@ltu.edu](mailto:jcuper@ltu.edu))  
Engineering Technology

**Dr. Elin Jensen**  
Civil Engineering

**Dr. Hamid Vejdani** ([hvejdani@ltu.edu](mailto:hvejdani@ltu.edu))  
Robotics

**Patrick Nelson** ([pnelson@ltu.edu](mailto:pnelson@ltu.edu))  
Math/Computer Science

**Dr. Vernon Fernandez** ([vfernande@ltu.edu](mailto:vfernande@ltu.edu))  
Mechanical Engineering, Industrial Operations  
Engineering

**Dr. Yawen Li** ([yli@ltu.edu](mailto:yli@ltu.edu))  
Biomedical Engineering

## **Course Requirements**

It is important to note that your course requirements are based on which co-op practicum you are enrolled in for this work term. Listed below are the course requirements for this semester and deadlines for completion.

**Note: All assignments are submitted through Canvas.**

Site visits may be made by a career advisor as appropriate. Contact [mpierce@ltu.edu](mailto:mpierce@ltu.edu) to set up a time for the coordinator to visit you and your supervisor.

### **Co-op Practicum I**

<b><u>Assignment</u></b>	<b><u>Due Date</u></b>
1. Work Term Information Form	Monday, January 22nd, 2024
2. Work Term Record	Monday, April 15th, 2024
3. Timesheet Verification Sheet	Monday, April 15th, 2024
4. Student Performance Eval. Form	Monday, April 15th, 2024

### **Co-op Practicum II**

<b><u>Assignment</u></b>	<b><u>Due Date</u></b>
1. Work Term Information Form	Monday, January 22nd, 2024
2. Work Term Record	Monday, April 15th, 2024
3. Learning Outcomes	Monday, April 15th, 2024
4. Timesheet Verification Sheet	Monday, April 15th, 2024
5. Student Performance Eval. Form	Monday, April 15th, 2024

Your third co-op practicum will culminate in a written technical report and an oral presentation. Co-op presentations are conducted Fundamentals of Engineering classes. If needed, you can make alternative arrangements for your presentations (e.g. present for a different class, present at host company, recorded video of presentation) through the Office of Career Services co-op coordinator.

### **Co-Op Practicum III**

<b><u>Assignment</u></b>	<b><u>Due Date</u></b>
1. Work Term Information Form	Monday, January 22nd, 2024
2. Written Technical Report	Monday, April 15th, 2024
3. Oral Presentation	Spring 2024 (company presentation/video)
4. Timesheet Verification Sheet	Monday, April 15th, 2024
5. Student Performance Eval. Form	Monday, April 15th, 2024

## **Grading**

Your assigned Faculty instructor will grade each co-op assignment. Effective oral and written communication will be considered in reviewing assignments. Clarity, goal setting, and connecting your academics with your co-op experience are essential in completing your assignments.

### **Academic Honor Code**

Please be aware that plagiarism is a serious offense. To help avoid this, please refer to the Academic Honor Code at [www.ltu.edu/currentstudents/honor\\_code\\_offenses.asp](http://www.ltu.edu/currentstudents/honor_code_offenses.asp).